

## Booking Form

Name:

Address:

Phone:.....(home).....(mobile)

.....(work).....(fax)

Email:

Date of wedding:..... Time:.....

Number In Bridal Party .....

Please ensure you read the following cancellation policy thoroughly & sign where required

### Cancellation Policy

**If any member of your booking or any service – ie. make up** (this includes mothers, flowergirls, bridesmaids & guests) **is cancelled less than 4 weeks prior to wedding, a cancellation fee of 50% will apply\***. If any member of party cancels within 48 hours prior to wedding, or failure to arrive occurs a fee of 100% will be charged.

As the bride you are responsible for payment of cancellation fee or if any member of your party fails to pay for their services in the salon. These fees will be charged to your credit card, by management, on the day of service or on the following Monday unless otherwise directed by you or alternative payment arrangement made.

\*in special circumstances some bookings may be transferred and no fee will be charged – at the discretion of management.

**I have read and understand SUBLIME'S CANCELLATION POLICY**

Signed .....

We require your credit card details as security. Nothing is charged to your card unless you request us to or a cancellation fee is applicable.

At the completion of your trial you will be required to pay \$150.00 for hair & make up & \$75.00 for hair (or make up) only. This is a deposit & the balance owed is calculated & your complete package is forwarded as soon as possible.

This is required to confirm and secure your booking. We are unable to confirm or guarantee your booking until we have received this completed form. We require this returned a minimum of 3 months prior to wedding or any tentative booking will be cancelled.

**Return via fax 02)4998 6639**

CREDIT CARD .....VISA.....M/CARD.....B/CARD.....AMEX

CARD NUMBER .....-.....-.....-.....

EXPIRY.....

SIGNATURE.....

**We are very excited to be involved in your special day and our promise is to provide you with the best possible service and exceptional results in a friendly, relaxed & stress free environment. If there is anything we can do to help make your day even more special, please don't hesitate to tell us.**

**Rachel & the team at sublime**